



Credit Card Authorization Form

This form is to be used exclusively for payment and/or procurement of goods and services from Enwork GSA Schedule GS-28F-0028U. The following terms and conditions apply:

- Credit card orders are exempt from prompt payment terms.
- Credit card orders bill when shipped. See GSAR 552.232-80.
- Processing will not take place unless signature is present or written confirmation is presented in the form of an email from cardholder confirming "I give Enwork permission to process card number ending in - _ _ _ _ (5 digits if AMEX) for \$_____ amount."
- Items marked with * must be completed in full. Section 1 must be filled out in its entirety if this is a credit card order in lieu of a purchase order. Section 2 for payment purposes.
- Form may be faxed (888-433-2128) or emailed (orders@enwork.com). Receipt of information confirmed within 24 hours to cardholder.
- Questions relating to this form can be directed to 800-815-7251, gsainfo@enwork.com.

Print Form

Reset Form

Section 1

*Agency or Customer Name:

Servicing Dealer:

*Purchase Order Number:

Contact:

Bill to Address:

Phone:

Ship to Address:

Email:

Shipping Instructions (CBD, etc.):

Product Ordered is included on: Enwork Quote #

Pages to Follow

Section 2

*Cardholder Name:

Bill Immediately? Yes No

*Cardholder Address:

*Please select payment type:

*Credit Card Number:

*Expiration Date:

*CVV Code (What's this?):

*Purchase Amount:

*Signature:

Special Processing Instructions:

*Contact Information: Phone

Email